



**Please note: This meeting is open to the public. Meeting dates are published in the school newsletter and on the website. If you would like to attend, please notify the Clerk to the Governors.**

<b>CHAired BY:</b> Mike Smith	MS	<b>CLERKed BY:</b> Kirsten Wake	KW
<b>PRESENT:</b> Tim Bonney (TB), Nicky Collett (NC), Pat Dickinson (PD), Pete Easton (PE), Laura Handel (LH), Matt Page (MP), Mike Smith (MS), Nicole Statton (NC), Kirsten Wake (KW), Karen Wright (KWR)			
<b>APOLOGIES:</b> Sue James (SJ), Julia Hughes (JH)			
<b>NIL HEARD FROM:</b> Nil			

FG23/24_71	<b>Apologies for absence</b> Apologies received and accepted from Sue James and Julia Hughes.	<b>DECISION</b>
FG23/24_72	<b><u>Business/Pecuniary Interest Register</u></b> Staff and parents declared an interest in the OFSTED update.	<b>DECISION</b>
FG23/24_73	<p><b><u>Vision – Where are we now?</u></b></p> <p><b><u>Minutes from the last meeting</u></b> Approved and signed by the Chair with no amendments. Proposed by TB, seconded by PE.</p> <p><b><u>Actions from the last meeting</u></b> <b><u>FG23/24 66</u></b> <b><u>Summer Term Monitoring</u></b> SJ asked governors to finalise monitoring forms and add to One Drive prior to the July meeting. MP and MS will submit final.</p> <p><b><u>FG23/24 68</u></b> <b><u>Policies</u></b> Uniform Policy - It was agreed that KWR will review policy and bring to governors to adopt at the next meeting. UPDATE: Approved. Proposed by LH. Seconded by TB.</p> <p><b><u>Actions from previous meetings</u></b> <b><u>Tuesday 20<sup>th</sup> February 2024</u></b> <b><u>FG 23/24 43</u></b> <b><u>Vacancies – Staff, Parent, Partnership</u></b> Staff governor – SJ to draft letter to staff. C/F Appraisals to include staff governor information UPDATE: Interest from one member of staff. KW to follow up.</p> <p>Parent governor vacancy to be highlighted at new parent meeting on 16<sup>th</sup> July. UPDATE: MS talked to new parents. Two parents were interested.</p> <p>Partnership governor vacancy. Poster to be designed for September KWR.</p>	<p><b>DECISION</b></p> <p><b>ACTION MP/MS</b></p> <p><b>DECISION</b></p> <p><b>ACTION KW</b></p> <p><b>C/F SEPT</b></p> <p><b>ACTION KWR</b></p>
FG23/24_74	<p><b><u>Deputy Headteacher's Report</u></b></p> <p>NC confirmed that SLT have not yet completed all the Class Progress Meetings. NC reported on findings to date. Full data will be circulated as part of the Headteacher's Report in the Autumn Term.</p> <p>NC reported on findings so far: Reception/Y1 – Improvement on last year.</p> <p>Year 2 – Good progress for reading, writing and maths for most children.</p>	



# TAVISTOCK PRIMARY & NURSERY SCHOOL

	<p>Q1. Any names in red which you weren't expecting to be? (PE) A1. No. All those not making progress have individual reasons and backgrounds which support the outcomes. (NC)</p> <p>Year 3/4 – Great progress in multiplications tests compared to previous year.</p> <p>KS2 SATs results – In line with national and improved on last year in all areas.</p> <p>Q2. Do you track phonics screening? A2. Yes. Year 1 72% reached required level. A new programme 'words first' has been introduced for children struggling with the decoding method of learning.</p> <p>Q3. Do you feel the children who are struggling feel supported? A3. LH reported that feedback from children is being discussed to help them feel more supported.</p> <p>Q4. Do you feel parents know how their children are being supported? A4. LH reported that current Y1 pupils have had lots of resources sent home to support learning. One of the areas that school will work on next year is communication with parents.</p>	<p><b>CHALLENGE</b></p> <p><b>CHALLENGE</b></p> <p><b>CHALLENGE</b></p> <p><b>CHALLENGE</b></p>
FG23/24_75	<p><b><u>Summer Term Monitoring</u></b></p> <p>Governors raised no concerns from the monitoring.</p> <p>Q5. Have SLT been able to undertake CPOMS training to run reports on the data that's come in? A5. NC confirmed that it does still need to be done. LH confirmed that one of the outcomes of the OFSTED visit included correctly categorising types of incidents so that the report pulls off useful information. LH confirmed that discussions are underway as to how to improve the reporting form.</p> <p>Governors discussed CPOMS to improve understanding of how it works.</p> <p>Q6. How will governors know what questions to ask regarding behaviour/safeguarding? A6. Will be added to the Headteacher's Report. Governors to consider training and questions that will scrutinise behaviour data. (LH)</p>	<p><b>CHALLENGE</b></p> <p><b>CHALLENGE</b></p>
FG23/24_76	<p><b><u>Safeguarding</u></b></p> <p>Governors confirmed that they have read OMGs No's 3 and 5.</p> <p>No matters reported.</p>	
FG23/24_77	<p><b><u>Policies</u></b></p> <ul style="list-style-type: none"> <li>• Uniform Policy</li> <li>• Managing Sickness and Absence Policy</li> </ul> <p>Policies were approved for adoption. Proposed by LH. Seconded by PD.</p>	<b>DECISION</b>
FG23/24_78	<p><b><u>PART TWO</u></b></p> <p>Minutes moved to Part Two. A copy of all Part Two minutes are kept in a secure location at school.</p>	
FG23/24_79	<p><b><u>September Business Meeting</u></b></p> <p>Date agreed for the next meeting Tuesday 17<sup>th</sup> September, 6pm</p>	<b>DECISION</b>
	<b><u>Meeting Closed 19:37</u></b>	

**DATE OF NEXT FGB MEETING: Tuesday 17<sup>th</sup> September 2024, 6pm, Tavistock Primary and Nursery School**



## TAVISTOCK PRIMARY & NURSERY SCHOOL

### **These minutes are agreed**

\*Without amendment / with the following amendments (\*please delete as appropriate):

Signed:

Dated:

A list of acronyms can be found at <https://www.nga.org.uk/Glossary.aspx>