

**TAVISTOCK PRIMARY & NURSERY SCHOOL
JOB DESCRIPTION**



POST: Class Teacher Salary: TPS Contract Type: full-time , temporary	PERSON CURRENTLY FULFILLING THIS ROLE:
RESPONSIBLE TO: KS1 Leader	LINE MANAGER FOR: Class TAs

Main Purpose:

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
- Meet the expectations set out in the Teachers’ Standards

As subject leader they will take lead responsibility for providing leadership and management for a named subject to be discussed:

- High-quality teaching and subject knowledge of staff
- Improved standards of learning and achievement for all
- Consistent assessment and accurate teacher judgements within the subject
- Effective use of resources

Duties and responsibilities:

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote excellent progress and outcomes by pupils
- Demonstrate excellent subject and curriculum knowledge
- Demonstrate their quality of teaching is ‘good’ to ‘outstanding’
- Participate in arrangements for preparing pupils for external tests

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Communication

- Communicate effectively with pupils, parents and carers

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade. It is not a comprehensive list of all tasks that the postholder will carry out.

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: January 2025

Next review date: October 2026

Signed: _____ (Postholder) Date: _____

Signed: _____ (Headteacher) Date: _____