



## TAVISTOCK PRIMARY & NURSERY SCHOOL PARENT TEACHER FRIENDS ASSOCIATION (PTFA)

The Annual General Meeting (AGM) will be held on

Friday 22<sup>nd</sup> November 2024 at 2.00pm

At Tavistock Primary & Nursery School

### AGENDA

- 1 To receive the accounts of the association for the previous financial year ending 31<sup>st</sup> August 2024
- 2 Receive the report of the Committee members/Trustee on the associations activities since the previous AGM
- 3 Elect the Committee Trustees  
Chairperson, Vice Chairperson, Treasurer, Secretary
- 4 Discuss and determine any issues or policy or deal with any other business

Nominations for election to the Committee may be made by any members of the association and seconded by another. You can also self nominate. Such nominations must have the consent of the nominee. Nominations should be made in writing (normally to the Chair) to Mrs Wright School Business Manager at any time until the election process has been completed.

If no nominations or an insufficient number are received before the AGM, any members present may nominate a person, with their consent and that person may be appointed by a majority vote of those present.