



TAVISTOCK PRIMARY & NURSERY SCHOOL

Minutes of the Full Governing Board (FGB) Meeting Tuesday 20th January 2026, 6pm, Tavistock Primary and Nursery School

Please note: This meeting is open to the public. Meeting dates are published in the school newsletter and on the website. If you would like to attend, please notify the Clerk to the Governors.

CHAired BY: Tim Bonney	TB	CLERKED BY: Kirsten Wake	KW
PRESENT: Governors: Tim Bonney (TB), Emma Byrom (EB), Nicky Collett (NC), Josie Spooner (JS), Karen Wright (KWR), Alice Thompson (AT), Katy Kelly (KK), Helen Payne (HP), Claire Pilsbury (CP), Chrissie Owen (CO), Nicole Statton (NS) Visitors: Liam Cottrell (LC) Clerk: Kirsten Wake (KW)			
APOLOGIES: Pete Easton (PE), Richard Edlmann (RE)			
NIL HEARD FROM: None			

FG25/26_17	<u>Welcome and Introductions</u> Governors and visitors introduced themselves. <u>Apologies for absence</u> Apologies received and approved from PE - childcare and RE - meeting	DECISION
FG25/26_18	<u>Business/Pecuniary Interest Register</u> SBM declared an interest in the discussion regarding Trusts.	
FG25/26_19	<u>SENDCO Report</u> AT gave a summary of her written report, which will be circulated to Governors following the meeting. Q1. Submitting EHCPs in early and quickly, is there any way of speeding up that process? A1. Priority list of children requiring EHCPs now includes some of our youngest children. This will help address the backlog in future. There are still older children requiring EHCPs which do not currently have any paperwork. Governors discussed the frustrations with the delay in receiving funding for support required for SEND children. It was agreed that TB and JS will chase the SALT.	ACTION AT CHALLENGE ACTION TB/JS
FG25/26_20	<u>Vision – Where are we now?</u> <ul style="list-style-type: none"> Minutes of the last meeting 18th November 2025 Minutes of the last meeting. Approved with no amendments. Minutes of the last meeting 18th November 2025 PART TWO Approved with no amendments. Actions from the last meeting 18th November 2025 FG25/26_12 - FRS – Bromcom is not working correctly at the moment. Update will be available at the next meeting. Update: New system set up has not been reliable. Devon Finance have written a spreadsheet which they believe will now work. First time since last April that a working system has been available. FG25/26_12 – Raising the profile of governors Update: TB and JS to write examples and then KW to circulate to governors for completion. FG25/26_15 – Autumn Term Monitoring to include SEND section Update: Completed.	DECISION DECISION c/f KWR ACTION TB/JS/KW COMPLETED



	<p>Additional – Term dates 2026/27 to be approved by email.</p> <ul style="list-style-type: none"> Governor Vacancies 2025/26 Claire Pilsbury (co-opted), Richard Edlmann (partnership), Katy Kelly (partnership), Helen Payne (co-opted). TB Proposed, JS Seconded. New governors were appointed. School Vision HT circulated to governors. Developed in consultation with staff, parents and children. Devon County Council <p>The Headteacher provided an update on the support currently available from DCC.</p> <p>School improvement support team have visited in the past, however, there is currently no school improvement lead. Inclusion partner had been booked, but since we have also lost our inclusion partner.</p> <p>Alice McShane has been asked for support, but has told HT that school improvement has been pulled. DCC focus is currently all on SEND provision.</p> <p>HT confirmed that Devon Heads have agreed to provide support.</p> <p>Q2. What support are you looking for from Devon? A2. Support with middle leaders. Issues with teaching and learning SEND. External support for SLT that could be provided by other leaders.</p> <p>KWR confirmed that school improvement is support which can be purchased. The new offering from DCC should be available in April 2026.</p> <p>Governors discussed some of the matters involving support from Academies and Devon County Council.</p> <p>Governors discussed choices to explore:</p> <ul style="list-style-type: none"> Federations Trust Support for one year from a Trust, without pressure to make a decision once the year has been completed. <p>KW to contact Governor Services to ask about Federation options.</p> <p>TB, JS and CO to meet to discuss Academy options. They will feedback at the next meeting on Tuesday 3rd March. Working group to discuss priorities with EB.</p> <p>TB, PE and KWR to meet to discuss budget.</p>	<p>COMPLETED</p> <p>DECISION</p> <p>COMPLETED</p> <p>CHALLENGE</p> <p>ACTION KW</p> <p>ACTION TB/JS/CO</p> <p>ACTION TB/PE/KWR</p>
<p>FG25/26_21</p>	<p><u>Autumn Term Monitoring</u> Monitoring schedule to be RAG rated.</p> <p><u>Spring Term Monitoring</u> Spring Term monitoring to be completed by EB, to correspond with the SSIP. Share with all governors. Governors to communicate by email to organise DBS to be completed before governors attend school for monitoring.</p>	<p>ACTION KW</p> <p>ACTION EB ACTION KW ACTION ALL ACTION New Govs</p>
<p>FG25/26_22</p>	<p><u>SSIP</u> SSIP will be circulated to governors.</p>	<p>ACTION EB</p>



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	Monitoring form to be updated, with particular consideration to OFSTED requirements.	ACTION NS
FG25/26_23	<u>Safeguarding</u> Governors confirmed they have read the OMGs.	COMPLETE
FG25/26_24	<u>Policies</u> <ul style="list-style-type: none"> • Attendance • Code of Conduct – PE's comments • Child Protection and Safeguarding • RSE • School Uniform • Admissions Policy 2027-28 – TB's comments • Teachers Pay <p>Governors unanimously approved the policies. Proposed by TB, Seconded by JS.</p> <p>Term dates for 2026/27 were approved. Proposed by TB, Seconded by JS.</p>	DECISION DECISION

DATE OF NEXT FGB MEETING: Tuesday 3rd March 2026, 6pm, Tavistock Primary and Nursery School

These minutes are agreed

*Without amendment / with the following amendments (*please delete as appropriate):

Signed:

Dated:

A list of acronyms can be found at <https://www.nga.org.uk/Glossary.aspx>