**GOVERNORS’ MONITORING TIMETABLE FOR SUMMER TERM 2019**

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|  | May | June | July |
| Leadership and management, including SSIP overview  (Chair and vice-chair) | * RAG rate 2018/19 SSIP and discuss additions and next steps needed   + Review school’s statutory information on the website and check compliance   + Interrogate latest NFER data   + Review Teaching and Learning developments with HT   + Review class and staffing structure for 2019/20 with Headteacher and Deputy Headteacher | * + Impact of the Summer term monitoring schedule   + Review 2018/19 SSIP. Evaluate and agree priorities for 2019/20 | * Interrogate end of year data on attainment and progress * Complete new School Improvement Plan for 2019/20 |
| Pupil Premium  (Liam Cottrell) | * Review Spring term RAG rating of PP strategy with HT * Review NFER PP pupils data * Interview PP pupils | * + PP attendance   + Review 2018/19 PP strategy. Evaluate and agree priorities for PP strategy 2019/20 | * Interrogate end of year data on attainment and progress for PP pupils * Finalise PP actions for the 2019/20 strategy |
| SEND  (Caroline Down) | * Review SEND Development Plan with SENDCO * Review NFER pupils data and B squared * Review the RON with SENDCO | * Interview SEND pupils   + Review 2018/19 SSIP. Evaluate and agree priorities for SEND pupils in 2019/20 | * Interrogate end of year data on attainment and progress for SEND pupils * Finalise SEND actions for the 2019/20 SSIP |
| More able  (Liz Beckett) | * Review Spring term RAG rating of 2018/19 SSIP (more able actions) * Review NFER data for more able pupils * Interview more able pupils | * + Review 2018/19 SSIP. Evaluate and agree priorities for more able pupils in 2019/20 | * Interrogate end of year data on attainment and progress of more able pupils * Finalise more able actions for the 2019/20 SSIP |
| Quality of T & L – including assessment and Data  (Harriett Roberts/Tim Bonney) | * Review NFER data for all KS2 and Y2 pupils with DHT | * Monitor the impact of the Summer term Teaching and Learning monitoring schedule with DHT * Agree CPD needs for 2019/20 academic year | * + Interrogation of KS2 SATs attainment and progress data * Finalise T & L actions for the 2019/20 SSIP |
| Finance  (Matthew Page  Tim Bonney) | * Finalise budget * Financial Intervention Panel submission – future years’ planning – review with School Business Manager | * Review 2019/20 budget * Review pupil numbers * Learning walk YN to Y6 (Tim and/or Matthew) | * Impact of redundancies |
| Personnel  (Theresa Roberts) | * Monitor redundancies and staff well being * Review staffing structure for 2019/20 | * Review staffing implications on budget | * Half yearly review of staff well-being * Review staff absence |
| Curriculum – including policies and behaviour  (Pat Dickinson) | * Review Spring term RAG rating of 2018/19 SSIP actions for curriculum and behaviour * Learning walk – review classroom expectations and pupil behaviour | * Meet with subject leaders (Music, Computing, MFL, History, Geography)   Compare the leadership of these subjects with last terms   * + Review 2018/19 SSIP. Evaluate and agree priorities for curriculum in 2019/20 | * Finalise curriculum actions for the 2019/20 SSIP * Review behaviour log |
| Continuous Professional Development – staff and governors  (Darren Newland) | * Meet with CPD Leader to monitor training match to identified CPD needs * Review impact of Governor CPD plan and skills audit | * Interview staff on CPD impact (teacher and TA) | * Review impact of Summer Term CPD programme, including reviewing the CPD monitoring form |
| P.E. funding  (Matt Morgan) | * Review the 2018/19 PE funding plan * Monitor website compliance with DfE requirements for PE funding | * Observe PE lessons/Real PE * Evaluate the 2019/19 P.E. funding plan and agree funding plan for 2019/20 | * Finalise the 2019/20 P.E. funding plan |
| Safeguarding – including Looked After Children  (Caroline Down) | * Check central record and monitor training schedule * Check compliance with safer recruitment * Dip sampling of staff, pupils and parents | * Review safeguarding action plan and training chronology * Dip sampling of staff, pupils and parents | * Interrogate end of year progress and attainment data for Looked After Children |
| Parent view  (Matthew Page) | * Review parent view on website * Playground walk for parents am or pm |  | * Interview parents regarding reports (useful/comprendable/valued) |
| Attendance  (Caroline Down) | * Review punctuality and lateness with attendance officer – including monitoring arrivals in the morning * Meet with attendance officer to discuss outcomes of EWO review | * Review attendance of groups: PP, SEND, EAL | * Review attendance for year, including authorised and unauthorised absence |
| Staff and pupil voice  (Teresa Roberts) | * Meet with School Council Lead * Attend school council meeting | * Interview pupils * Analyse Staff Survey results | * Interview staff – well-being at work * Follow up staff survey * Exit questionnaire |
| Health & Safety/Premises  (Liam Cottrell) | * + Walk site and complete governors’ H & S review   + Check H & S compliance | * Check H & S of school with particular attention to the new build * Review planned work for the Summer holidays |  |

RAG = red/amber/green SSIP =school strategic improvement plan EWO = Education Welfare Officereffectiveness ofs with SENCO to review intervention programmess to governorson plans?