**GOVERNORS’ MONITORING TIMETABLE FOR SUMMER TERM 2019**

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|  | May | June | July |
| Leadership and management, including SSIP overview(Chair and vice-chair) | * RAG rate 2018/19 SSIP and discuss additions and next steps needed
	+ Review school’s statutory information on the website and check compliance
	+ Interrogate latest NFER data
	+ Review Teaching and Learning developments with HT
	+ Review class and staffing structure for 2019/20 with Headteacher and Deputy Headteacher
 | * + Impact of the Summer term monitoring schedule
	+ Review 2018/19 SSIP. Evaluate and agree priorities for 2019/20
 | * Interrogate end of year data on attainment and progress
* Complete new School Improvement Plan for 2019/20
 |
| Pupil Premium(Liam Cottrell) | * Review Spring term RAG rating of PP strategy with HT
* Review NFER PP pupils data
* Interview PP pupils
 | * + PP attendance
	+ Review 2018/19 PP strategy. Evaluate and agree priorities for PP strategy 2019/20
 | * Interrogate end of year data on attainment and progress for PP pupils
* Finalise PP actions for the 2019/20 strategy
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| SEND(Caroline Down) | * Review SEND Development Plan with SENDCO
* Review NFER pupils data and B squared
* Review the RON with SENDCO
 | * Interview SEND pupils
	+ Review 2018/19 SSIP. Evaluate and agree priorities for SEND pupils in 2019/20
 | * Interrogate end of year data on attainment and progress for SEND pupils
* Finalise SEND actions for the 2019/20 SSIP
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| More able(Liz Beckett) | * Review Spring term RAG rating of 2018/19 SSIP (more able actions)
* Review NFER data for more able pupils
* Interview more able pupils
 | * + Review 2018/19 SSIP. Evaluate and agree priorities for more able pupils in 2019/20
 | * Interrogate end of year data on attainment and progress of more able pupils
* Finalise more able actions for the 2019/20 SSIP
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| Quality of T & L – including assessment and Data(Harriett Roberts/Tim Bonney) | * Review NFER data for all KS2 and Y2 pupils with DHT
 | * Monitor the impact of the Summer term Teaching and Learning monitoring schedule with DHT
* Agree CPD needs for 2019/20 academic year
 | * + Interrogation of KS2 SATs attainment and progress data
* Finalise T & L actions for the 2019/20 SSIP
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| Finance (Matthew PageTim Bonney) | * Finalise budget
* Financial Intervention Panel submission – future years’ planning – review with School Business Manager
 | * Review 2019/20 budget
* Review pupil numbers
* Learning walk YN to Y6 (Tim and/or Matthew)
 | * Impact of redundancies
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| Personnel(Theresa Roberts) | * Monitor redundancies and staff well being
* Review staffing structure for 2019/20
 | * Review staffing implications on budget
 | * Half yearly review of staff well-being
* Review staff absence
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| Curriculum – including policies and behaviour(Pat Dickinson) | * Review Spring term RAG rating of 2018/19 SSIP actions for curriculum and behaviour
* Learning walk – review classroom expectations and pupil behaviour
 | * Meet with subject leaders (Music, Computing, MFL, History, Geography)

Compare the leadership of these subjects with last terms* + Review 2018/19 SSIP. Evaluate and agree priorities for curriculum in 2019/20
 | * Finalise curriculum actions for the 2019/20 SSIP
* Review behaviour log
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| Continuous Professional Development – staff and governors(Darren Newland) | * Meet with CPD Leader to monitor training match to identified CPD needs
* Review impact of Governor CPD plan and skills audit
 | * Interview staff on CPD impact (teacher and TA)
 | * Review impact of Summer Term CPD programme, including reviewing the CPD monitoring form
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| P.E. funding(Matt Morgan) | * Review the 2018/19 PE funding plan
* Monitor website compliance with DfE requirements for PE funding
 | * Observe PE lessons/Real PE
* Evaluate the 2019/19 P.E. funding plan and agree funding plan for 2019/20
 | * Finalise the 2019/20 P.E. funding plan
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| Safeguarding – including Looked After Children(Caroline Down) | * Check central record and monitor training schedule
* Check compliance with safer recruitment
* Dip sampling of staff, pupils and parents
 | * Review safeguarding action plan and training chronology
* Dip sampling of staff, pupils and parents
 | * Interrogate end of year progress and attainment data for Looked After Children
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| Parent view(Matthew Page) | * Review parent view on website
* Playground walk for parents am or pm
 |  | * Interview parents regarding reports (useful/comprendable/valued)
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| Attendance(Caroline Down) | * Review punctuality and lateness with attendance officer – including monitoring arrivals in the morning
* Meet with attendance officer to discuss outcomes of EWO review
 | * Review attendance of groups: PP, SEND, EAL
 | * Review attendance for year, including authorised and unauthorised absence
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| Staff and pupil voice(Teresa Roberts) | * Meet with School Council Lead
* Attend school council meeting
 | * Interview pupils
* Analyse Staff Survey results
 | * Interview staff – well-being at work
* Follow up staff survey
* Exit questionnaire
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| Health & Safety/Premises(Liam Cottrell) | * + Walk site and complete governors’ H & S review
	+ Check H & S compliance
 | * Check H & S of school with particular attention to the new build
* Review planned work for the Summer holidays
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RAG = red/amber/green SSIP =school strategic improvement plan EWO = Education Welfare Officereffectiveness ofs with SENCO to review intervention programmess to governorson plans?