



TAVISTOCK PRIMARY & NURSERY SCHOOL

Minutes of the Full Governing Board (FGB) Meeting Tuesday 25th February 2025, 6pm, Tavistock Primary and Nursery School

Please note: This meeting is open to the public. Meeting dates are published in the school newsletter and on the website. If you would like to attend, please notify the Clerk to the Governors.

CHAired BY: Sue James	SJ	CLERKED BY: Kirsten Wake	KW
PRESENT: Nicky Collett (NC), Pat Dickinson (PD), Sue James (SJ), Chrissie Owen (CO), Matt Page (MP), Josie Spooner (JS), Kirsten Wake (KW), Karen Wright (KWR)			
APOLOGIES: Pete Easton (PE), Nicole Statton (NS), Laura Handel (LH)			
NIL HEARD FROM: Tim Bonney (TB)			

FG24/25_39	Welcome <u>Apologies for absence</u> PE, NS and LH sent apologies for absence.	DECISION
FG24/25_40	<u>English Lead Report</u> Postponed until the next meeting.	
FG24/25_41	<u>Business/Pecuniary Interest Register</u> None declared. Staff and parents reported an interest in the Headteacher recruitment.	
FG24/25_42	<u>Vision – Where are we now?</u> <u>Minutes from the last meeting</u> Minutes were approved and signed by the Chair. Proposed by PD, seconded by MP. Part Two Minutes were approved and signed by the Chair. Proposed by JS, seconded by PD. <u>Actions from the last meeting:</u> <u>SENDCO Report</u> CL to send slides to KW. NS to meet with CL. UPDATE 250225: c/f <u>Actions from previous meetings:</u> <u>Tuesday 17th September 2024</u> <u>Review and approval of FGB documents</u> Governors were reminded to complete the following forms either online or using the paper copy in the office. - Register of Business Interests - General Skills Audit - Financial Skills Audit UPDATE 151024: Ongoing. UPDATE 210125: KW to email reminder to governors who have not completed their forms. UPDATE 250225: 2 sets left to complete. <u>Tuesday 20th February 2024</u> <u>Vacancies – Staff, Parent, Partnership</u> Partnership governor vacancy. UPDATE 151024: Poster to be designed. UPDATE 210125: c/f UPDATE 250225: Governors approved the poster for distribution.	DECISION DECISION ACTION CL/KW ACTION NS/CL c/f ACTION KW COMPLETED



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FG24/25_43	<u>Headteacher Recruitment</u> Meeting moved to PART TWO.	
FG24/25_44	<u>Safeguarding</u> <ul style="list-style-type: none">• One Minute Guides – One Minute Guides No 4 and No 6	
	<u>Meeting Closed 18:58</u>	

DATE OF NEXT FGB MEETING: Tuesday 25th March 2025, 6pm, Tavistock Primary and Nursery School

These minutes are agreed

*Without amendment / with the following amendments (*please delete as appropriate):

Signed:

Dated:

A list of acronyms can be found at <https://www.nga.org.uk/Glossary.aspx>